Thank you to all of our members and supporters, you are the reason for all we do. We would particularly like to acknowledge our Patron, Bob Francis and our Life Members: Jenny Baker, Ruth Carter, Elsie Chapman, Rod Garden, Dorothy Moss



Kaiwhakahaere/Manager: Chris Clarke manager@acww.nz Kaumātua Whakamanatia: / Elder Abuse Service: Anthony Aporo eanp@acww.nz Susan Esler ears@acww.nz

Age Concern Visiting Service: Lynsey Parkes avs@acww.nz **Community Friendships & Programmes** "Buddy Up!": Rachel Ingram coordinator@acww.nz Health Promotion & Community Advisor: Gini Jayawardene health@acww.nz

Office Hours: 9am-3pm Monday—Friday



Annual

Report 2021-2022



AGE CONCERN ANNUAL REPORT 2021-22 1

Naku te rourou nau te rourou ka ora ai te iwi

With your basket and my basket the people will live

NOTES

He pāpori e whai whakaarohia ana, e whakanuitia ana, e tautokona ana, e whai mana anahoki te hunga kaumātua. ur purpose is for older people / kaumātua to live a valued life in an inclusive society.

Tā Mātou Matakitenga—Our Vision o be recognised as a leading contributor to the wellbeing older persons / kaumātua in our Wairarapa commun

Tā Mātou Kawenga—Our Mission Helping, connecting and empowering older persons in Wairarapa

Our Values The work of Age Concern Wairarapa is based on these values, with special reference to older people, koroua and ku Being responsive, Respecting all, Caring,

and Being committed to wellbeing.

Our Guiding Principles are that our services are accessible, appropriate and affordable, inclusive, culturally appropriate and equally available to all.

We work in partnership with funders, public services, community organisations and individuals to achieve this.

AGE CONCERN ANNUAL REPORT 2021-22

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THANK YOU TO OUR FUNDERS AND SUPPORTERS

Age Concern Wairarapa would like to acknowledge and thank our funders and supporters:

















MINISTRY OF SOCIAL DEVELOPMENT

TE MANATŪ WHAKAHIATO ORA









- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the use of the going concern basis of accounting by the • Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the performance report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Aller & Alles

Sellar & Sellar Masterton 16 September 2021

Welcome to the Annual General Meeting of Age Concern Wairarapa.

During the last 12 months, Age Concern Wairarapa farewelled Nik Rilkoff- Manager who left the organisation in January to return to Canada, to reunite with her aging parents.

We welcomed Chris Clarke as Manager in late February, who has, in a very short time, added huge value to the team and has been working to successfully deliver a number of the organisations initiatives and various contract requirements. We also farewelled other members of the Age Concern team along with welcoming new members, which will be covered further in the Managers report.

The ongoing COVID alert levels during the last 12 months restricted our ability to deliver all of our planned activities. However, as an essential service, Age Concern Wairarapa continued to work through albeit at a reduced capacity.

Despite this, it was pleasing to see our key contract funders continue or renew all our existing contracts. This ongoing support of Age Concern Wairarapa provides for the organisation to continue to build and expand our services across the region.

In acknowledgement of the growth we have experienced within the organisation of our various services, the Board recognised the need for increased administrative support and a further part time role has been added to the team.

Age Concern Wairarapa Board members are engaged across the Wairarapa Community and engaged by Age Concern NZ, to provide feedback on local common trends and areas of concern for the older person.

Anthony, Susan and Gini and our admin support, Sue

do.

In addition to the staff, a big thank you to our dedicated volunteers who support the organisation, working alongside staff in the office or with our activities in the community.

I also thank all of the officers of the Age Concern Wairarapa Board for their work during the year. It's been an absolute pleasure to work alongside those who share the vision for the organisation and remain engaged in continuing to provide governance support to the manager and team with the common goal of Age Concern Wairarapa achieving our current strategy.

Finally, the Board and staff remain committed to helping, connecting and empowering older persons in the Wairarapa, and working towards being recognised as a leading contributor to the wellbeing of older persons in our Wairarapa communities.

Chalser

Welcome and Chair's Report 2021-2022



- I would like to acknowledge and thank our wonderful staff, our Manager, Chris, our various service coordinators, Rachel, Lynsey,
- All of whom continue to work with such enthusiasm and passion, with our older persons well being at the center of everything they

Manager's Report



It has been a pleasure to join the Wairarapa Age Concern Team in February this year. One of the first things that struck me was the size and scale of the work being done by a small and committed team of people. The Wairarapa has one of Aotearoa's fastest growing aging populations and this is at a time when a number of significant challenges are hitting our communities. Not the least Covid19 which has had considerable focus over the last 2 years and meant that we have not been able to organise and promote the many activities designed to bring people together. Our annual Expo was cancelled, although planning is under way for March next year! I am also very aware that the consequences of isolation remains for many, who for a variety of reasons are unable to engage and meet with others and receive the human contact so important for us all.

Our aim is to keep our older people / kaumātua connected with each other and to their community, We know how important this is to our wellbeing, especially in an age where Covid and financial realities conspire against healthy living and social contact.

I would like to thank our Chairperson Cheryl for her guidance and support as I have settled into the role and to our Board for their guidance and encouragement,

As always we are striving to bring new ideas to the table, to find creative ways to engage with our communities, to bring people together. For this I am very grateful to our funding partners especially what was up until recently our DHB (now Te Whatu Ora) and MSD who have been helpful and open to new ideas and ways that will enable older persons to get the much needed support they deserve.

Our Team: We have had a few changes in the past year, farewelling former Manager Nik and our Health Promotion and Programmes Coordinator Cathy. I want to acknowledge their work and commitment to the kaupapa and activities of Age Concern and we are delighted that we still have contact with Cathy through the Neighbourhood Watch programme. However we were delighted to welcome on board two new members of our team. Our Office Administrator Sue and Health Promotion and Programmes Coordinator Gini. Both Sue and Gini are making a positive contribution to the work of our team and towards enhancing the important work of our Age Concern. I have a great deal of respect and admiration for our staff team who have worked in often challenging circumstances to ensure the best possible supports and services.

I would be remiss if I did not mention our volunteers who are an integral part of Age Concern. Their mahi, support and presence is felt, acknowledged and deeply appreciated by us all.

Other Information: Entity Information and Statement of Service Performance

The Board is responsible for the other information. The other information comprises the entity information and statement of service performance but does not include the performance report and our auditor's report thereon.

Our opinion on the performance report does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the performance report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the performance report or our knowledge obtained in the audit or otherwise appears to be materially misstated. If based, on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Board's Responsibility for the Performance Report

The Board is responsible on behalf of the entity for: (a) identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance;

- the entity information;

- the statement of service performance; and

- the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) issued in New Zealand by the New Zealand Accounting Standards Board, and (c) for such internal control as the Board determines is necessary to enable the preparation of a performance report that is free from material misstatement, whether due to fraud or error.

In preparing the performance report, the Board are responsible on behalf of the entity for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Board either intend to liquidate the entity or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Performance Report

Our objectives are to obtain reasonable assurance about whether the performance report is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of this performance report.

As part of an audit in accordance with ISAs (NZ), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

misrepresentations, or the override of internal control.

(b) the preparation and fair presentation of the performance report which comprises:

 Identify and assess the risks of material misstatement of the performance report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions,



INDEPENDENT AUDITOR'S REPORT

To the Members of Age Concern Wairarapa Incorporated

Qualified Opinion

We have audited the accompanying performance report of Age Concern Wairarapa Incorporated on pages 5 to 14, which comprise the statement of financial position as at 30 June 2021, the statement of financial performance and statement of cash flows for the year then ended, the statement of accounting policies and other explanatory information.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying performance report present fairly, in all material respects, the financial position of Age Concern Wairarapa Incorporated as at 30 June 2021, and its financial performance and its cash flows for the year then ended in accordance with the requirements of Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) relevant to reporting financial position, financial performance and cash flows.

Basis for Opinion

Age Concern Wairarapa Incorporated's activities involve significant cash transactions, with cash revenue included in the reported income from fundraising, activities, outings and events. In common with other similar organisations, control over such cash revenue prior to being recorded is limited and there are no practical audit procedures to determine the effect of this limited control. In this respect alone, we have not obtained all the information and explanations we have required.

We conducted our audit in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Performance Report section of our report. We are independent of Age Concern Wairarapa Incorporated in accordance with Professional and Ethical Standard 1 'International Code of Ethics for Assurance Practitioners (including International Independence Standards) (New Zealand)' issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, Age Concern Wairarapa Incorporated.

Restriction on Responsibility

This report is made solely to the Members, as a body, in accordance with section 42F of the Charities Act 2005. Our audit work has been undertaken so that we might state to the Members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Members as a body, for our audit work, for this report, or for the opinions we have formed.

81 Queen Street PO Box 54 Masterton 5840 New Zealand Tel 06 377 3199 Free 0800 SELLAR Fax 06 378 8326 www.sellar.co.nz



PRINCIPALS Dominic C. Stewart BCA CA S Graeme A. Bayliss BBS CA S Clare M. Jacobson BBS CA

Our Activities and Programmes

With Aotearoa New Zealand opening up, we are able to offer more opportunities to bring people together. We had one very successful trip to old St Pauls Wellington and one to Lake Ferry — so popular in fact that we had to book an extra bus! We are also seeing increased attendances to the morning teas and the new Friendship programme Buddy Up! is progressing in great leaps and bounds! We also had a very successful Matariki celebration (more in this report) and a programme of advertising and awareness raising through the local media, is attracting volunteers to the visiting programme and has helped elicit record numbers of enquiries to our Elder Abuse Team.

Our magazine is very popular and in great demand so much so that we are increasing numbers each time we go to print. All of this reminds me that the level of activity, commitment and work needed to make our activities and programmes a success requires a committed skilled team of people— and those include our partners— fellow members of the community, other partnering organisations and our supporters, members and funders. Behind all of our activity, a lot of work goes into to keep the organisation running smoothly.

It is a tremendous privilege to be part of this dynamic, enthusiastic and supportive team of people. Manager



Chris Clarke





Chairperson: Up until recently Cheryl Watson was an Account Manager at MediaWorks Wairarapa but is returning to work with her former employer Wellington Free Ambulance. In her spare time, she runs the Masterton Community Patrol and volunteers on Age Concern Wairarapa's Board.

Cheryl has always been closely connected to older persons through a close relationship with her grandparents when growing up. The respect and admiration for older persons was reinforced with her first ever full time job at 18 years of age, with Age Concern UK.

Cheryl's passion for the wellbeing of older persons was her reason for taking the Elder Abuse and Neglect Coordinator role for Age Concern Wairarapa, and after leaving Age Concern employment, she became a member of the Governance Team.

Deputy-Chair: Fred Wheeler is originally from the UK. His background is in health care and is a gualified Mental Health and General nurse. He later specialised in Cardiac nursing and Palliative Care.

Fred has held many diverse management roles both in the UK and here in Aotearoa, managing most areas of the Wairarapa Hospital including the District Nursing and Community Based services. After resigning, he was asked to join Age Concern's Board and also asked to become a victim support volunteer. Since the onset of COVID-19, Fred has been helping in various capacities and is currently involved in the vaccination programme. Fred thinks this is an exciting time for Age Concern with a committed Board and a great team at the coalface and all supported by some wonderful volunteers who together make us an organisation to be proud of.



Age Concern Wairarapa Incorporated Notes to the Performance Report For the year ended 30 June 2021

Note 7: Commitments

Office Rent The Society has a 15 year rental agreement expiring 5 March 2024. The cur under this agreement is \$240 + GST per week, with no set date for the next In the next year 1 to 5 years Total

Photocopier Equipment

The Society has entered into a 5 year photocopier lease expiring 01 Februa payment under the lease agreement is \$219 + GST In the next year 1 to 5 years in the future Total

Note 8: Contingent Liabilities At balance date there were no known contingent liabilities (Last year: nil)

Note 9: Related Party transactions

There are no amounts due from or to related parties at balance date (Last year: nil). Note 10: Events after balance date There were no events that have occurred after the balance date that would have a material impact

on the Performance Report. (Last year: nil) Note 11: Other Disclosures

Goods and services provided to the trust in kind

The society relies heavily on the generosity of the community both financially and with the amount of donated time from volunteers. Without our volunteers, our services may not be provided. The amount of volunteer time donated to the trust cannot be valued as there are no equivalent paid positions within the organisation.

Assets used as security for liabilities

No assets have been used as security for liabilities at reporting date (Last year: Nil).

Note 13: Covid-19

On 30 January 2020, the spread of novel Corona virus (COVID-19) was declared a public health emergency by the World Health Organisation. From 25 March 2020, New Zealand was placed into Alert Level 4 lockdown to combat the pandemic, for a minimum period of four weeks. From 28 April 2020, this was reduced to Alert Level 3 with some restirictions relaxed, for a minimum period of two weeks.

Since this time, the Alert Level alternated between Level 1 and Level 2 with businesses and the wider economy re-opening. However, on the 18th August 2021, the Alert Level was moved back to Level 4. The financial impact to date on the organisation has not been significant, and the Board maintains the view that the organisation has sufficient resources that it will continue to operate as a going concern.

2020–2021 Audited Accounts

NUMB Z

	2021	2020
urrent 4 weekly payment t rent review.		
a rent review.	12,480	12,480
	20,800	33,280
-	33,280	45,760
ary 2026. The monthly		
	2,628	2,770
	9,417	
	12,045	2,770
		PRIMA CONTRACTOR



Age Concern Wairarapa Incorporated Notes to the Performance Report For the year ended 30 June 2021



Note 6: Changes in Accumulated Funds This Year

Departmen		nulated	Beserves	Total
Description	Surpluses or (D	and a second second	Reserves	Total
Opening Balance		28,169	5,000	33,169
Surplus/(Deficit)		61,001		61,001
Closing Balance	-	89,170	5,000	94,170
Last Year				
	Accumulated			
	Surpluses or			
Description	(Deficits)		Reserves	Total
Opening Balance		6,803	5,000	11,803
Surplus/(Deficit)		21,366	And a second state	21,366
Closing Balance		28,169	5,000	33,169
Nature & Purpose of each reserve			2021	2020
Reserve Reach House Reserves (Har	dship Fund)		0	5,000
this fund was donated by Reach House mobility assessments & travel assistant	. The funding is to be use	d for		
Total			0	5000

Tim Bannatyne: Tim is a former senior public sector manager across a number of areas.

His particular interest is in services that help individual people, whanau/families, and communities with current and future issues affecting their wellbeing.

Tim is involved with a number of Wairarapa community organisations at a governance level. Tim says, "My commitment to Age Concern Wairarapa quite simply arises from its mission-'helping, connecting, and empowering older persons in Wairarapa.'

Older persons make up a significant proportion of the Wairarapa population and their wellbeing affects all.

She worked for 30 years as a Registered Nurse/Plunket Nurse, and since her children were young going through to retirement, has been heavily involved in her community. Her involvement includes Plunket, NZ Red Cross, COGS Wairarapa as well as various sports clubs, and with Wharekaka in Martinborough. Esther also supported her late husband in his roles in local government as Featherston County Chair, Councillor and then Mayor of SWDC.

Esther is passionate about services for the aged and she finds that being actively involved in the community is also beneficial for her, keeping her busy, interested and connected.





Esther Read: Esther has been on the Age Concern Board for eight years, serving six as secretary.



Secretary: Lyn Riley attended Wairarapa College and left school to join the NZ Army. After nearly 40 years in the public service she has returned to Masterton for her retirement. Lyn is well travelled having lived in London for several years and has owned and managed several hospitality businesses. Lyn is a keen genealogist and has published a book on her family history and retains the old fashioned skill of shorthand. Lyn is the current President of the Masterton Ratepayers & Residents Assn (MRRA) and Secretary of Age Concern Wairarapa (ACW) which she is keen to continue for another 12 months.

Treasurer: Hewitt Harrison is semi-retired after a diverse career. primarily in the fields of tourism and hospitality. Having lived and worked in different parts of the world at various times and also in Auckland, Wellington, Christchurch, Tairua/Pauanui, Hastings, and now Masterton, Hewitt brings a wide experience to his role as Treasurer and Board Member of Age Concern Wairarapa.

Hewitt has over many years, spent considerable hours contributing on a voluntary basis to a number of organisations throughout New Zealand, Primarily the free kindergarten/early childhood sector and within the rowing community. His strengths lie in organisation management most particularly, financial administration. Hewitt finds the Wairarapa an exhilarating environment to live in, and is making a positive contribution to improving/enhancing older persons' lives through his role at Age Concern Wairarapa. He finds this enormously satisfying.



Age Concern Wairarapa Incorporated Notes to the Performance Report For the year ended 30 June 2021

Note 5: Property Plant &	Equipment	
This Year		
	Opening	
	carrying	
Asset Class	amount	Purch
Leasehold Improvements	991	
Furniture & Fittings	299	

Asset Class	Opening carrying amount	Purchases	Sales/ (Disposals)	Current year depreciation	Closing carrying amount
Leasehold Improvements	991	i uronuoco	(Diopodulo)		992
Furniture & Fittings	299				299
Office Equipment	2,802	9,614	15	4,210	8,192
Total	4,092	9,614	15	4,210	9,482
	Opening carrying		Sales/	Current year	Closing carrying
Asset Olass	A CALL AND A CALL AND A CALL AND A CALL AND A	Durchases	A REAL PORT OF THE REAL PARTY OF THE REAL PARTY.	depreciation	amount
Asset Class	amount	Purchases	(Disposals)		CONTRACTOR STREET
Leasehold Improvements	2,499		519	989	991
Furniture & Fittings	410			111	299
Office Equipment	3,563	1 - 1 - 1 - 1 /	and the second	761	2,802
Total	6,472	(e)	519	1,861	4,092

2020–2021 Audited Accounts





2020–2021 Audited Accounts

Age Concern Wairarapa Incorporated Notes to the Performance Report For the year ended 30 June 2021

Note 3: Analysis of A Asset Item	Assets	2021	2020
Bank accounts and ca	eh		
Dank accounts and ca	Petty Cash		5
	Bank Account Cheque	24,718	54,171
	Bank Account Eftpos	2,261	712
	Bank account Savings	100,870	8,498
	WBS Term Deposits	60,390	10,135
	Total	188,240	73,522
			CARL TRACT
Debtors and prepayme		1.001	0.405
	Accounts Receivable	1,694	2,165
	GST Receivable	667	660
	Prepayments	1,796	1,802
	Undeposited Funds	4,709	368
Note 4: Analysis of L	iabilities	2021	2020
Liabilities Item	Analysis		
Creditors and accrued			
	Accounts payable	9,946	1,733
			00.047
	Income in Advance	68,229	22,617
	Income in Advance Accruals	68,229 3,800	A TANK THE COMPANY AND A SAME AND A
			2,940
Employee costs pavab	Accruals	3,800	22,617 2,940 27,290
Employee costs payab	Accruals	3,800 81,975	2,940 27,290
Employee costs payab	Accruals Total	3,800 81,975 15,002	2,940 27,290 18,886
Employee costs payab	Accruals Total	3,800 81,975	2,940 27,290



-11

NUMB²Z



Dayle Lakeman: Dayle worked as a Project Manager in the Performance and Monitoring team at the Ministry of Health. Previously he has started up some successful businesses in the

Wairarapa.

Dayle holds a Masters degree in Business Administration and also a post-graduate Diploma in Economic Development.

Dayle is passionate about Age Concern Wairarapa and is keen to see the organisation become the leader in promoting and catering to the needs of our Wairarapa ageing population.

Joanne Edwards: Nursing, adult education, research, and health care management have given me a range of knowledge and skills which have combined to give me a diverse skill set. This has been balanced by fishing, poetry and photography. My approach to life is based on the principles of manaakitanga. Personal characteristics include a strong value of respect for others and integrity which inspires trust. These are accompanied by a quiet sense of humour and occasional wisdom. My values and skills have been a foundation for my leadership and governance experience at local, regional and national levels in a variety of contexts.

I have a long-standing personal commitment to the health and wellbeing of older people, our taonga. For the past 20 years I have been fortunate to be employed in a role where I had the freedom to apply my skills to develop and commission services for older people in Wairarapa.





Manager: Chris Clarke

Chris joins Age Concern Wairarapa after having worked in a variety of roles in the health and NGO sectors, including with the Carter Society Carterton and way back in the 1990s as Manager of Wairarapa Mental Health Services, Up until April this year he was with the NZ Red Cross Refugee Trauma Recovery Mental Health Service based in Wellington.

He and his wife Jenny have also had stints overseas as volunteers in Timor Leste and with trips to Palestine and the Middle East. With a strong focus on social justice, he brings with him, years of experience in organisational management,

Now in the 65 plus age group he is especially enjoying his new role with Age Concern!

Age Concern Accredited Visiting Service Lynsey Parkes

Lynsey joined Age Concern Wairarapa in December 2021 as the new Accredited Visiting Service's Coordinator. Nine months in, she has found her feet with the role and is enjoying meeting the individuals who need more social connection in their lives as well the wonderful volunteer visitors who offer their time and commitment to the visiting service.

"Each new client I meet comes with their own unique story and life experiences. They may be socially isolated due to no family nearby or having lost touch with friends. Some are house-bound due to health or mobility issues. But something common to each person I meet, is their genuine desire to spend some time with another person, talking and sharing their stories."



Age Concern Wairarapa Incorporated Notes to the Performance Report For the year ended 30 June 2021

Note 2: Analysis of Expenses **Expense** Item Expenses related to providing Activites, Outings & Eve Activities, Outings & Events Active Newsletter Total

Volunteer and employee related costs Salary & Wages ACC Levies Volunteer Expenses Total

Other Expenses

Accounting Fees Audit Fees Advertising **Communication Costs Computer Expenses** Depreciation Insurance **Office Costs** Vehicle & Travel Total

2020–2021 Audited Accounts



2020	2021	
		ents
16,372	32,684	
3,562	7,940	
19,934	40,624	
103,874	155,532	
285	209	
684	1,301	
104,843	157,042	
	3,650	
3,693	1,281	
3,837	3,048	
4,056	6,841	
2,025	832	
1,861	4,210	
421	1,261	
35,842	40,717	
3,890	6,032	
55,626	67,872	



Age Concern Wairarapa Incorporated Notes to the Performance Report For the year ended 30 June 2021

Note 1: Analysis of Re	evenue	2021	2020
Revenue Item			
Contract Revenue			
	Age Concern NZ - AVS	22,927	24,650
	Ministry of Social Development - EANP	180,000	51,954
	Age Concern NZ - Health Promotion	5,937	
	Wairarapa District Health Board	57,846	27,132
	Total	266,710	103,736
Donations, fundraising	and other similar revenue		
	Eastern & Central Community	18 A.	5,000
	Fundraising & Other Activites	- 10	
	Life Without A Car Income	3,397	
	Lottery Grants Board	-	25,000
	One Foundation		11
	TG McCarthy Trust	× ()	7,000
	Tindall Foundation		1,087
	Trust House Foundation		÷:
	Carterton District Council	· · · ·	2,000
	Masterton District Council	3,000	5,000
	Reach House	-	-
	Age Concern - Health Promotion COGS	4,000	7,000
	MSD Community Awareness Grant	6,944	8,100
	Staying Safe Income	3,724	
	Total	21,065	60,187
Fees, subscriptions & o	ther revenue from members		
	Activities, Outings, Events & Services	31,925	12,883
	Active Newsletter	170	460
	Subscriptions, Donations & Fundraising	6,257	7,273
	Total	38,353	20,616
Other Revenue			
	Covid-19 Wage Subsidy	-	16,800
	Total	in the second second	16,800



<u>Elder Abuse Response Services</u> work with older people / kaumātua and their families / whānau to achieve the best possible quality of life, through prevention and reduction in vulnerability and harm.

Elder abuse is defined as any behaviour causing harm or distress to an older person by someone they should be able to trust. When our team engages with an older person / kaumātua, the intention is to support and maintain their safety and dignity, ensuring the person has as much control as possible over their life and decisions made about their life.

The Elder Abuse Response team see their role as Seniors' Empowerment/Kaumātua Whakamanatia. They also raises awareness of elder abuse and neglect (and related issues) in the community and workplaces, working towards preventing and reducing the incidence of such abuse and neglect.



Susan Esler

Susan was born in Masterton and has worked in social services since leaving school, including in Benefits and Pensions, now known as WINZ; in Support Services at Masterton Hospital; and with the NZ Police / Nga Pirimihana, including Youth Education Services and Community Policing.

Anthony Aporo

Ko Rangitumau te maunga, Ruamahanga te awa, Kei te uri o Whatonga, Ko Te Ore Ore te marae. Ko Anthony Aporo Ahau, tena tatau katoa.

For Anthony joining Age Concern fulfills the cycle of working with people of different ages, having supported men at antenatal classes, taught kapa haka in primary schools, been teacher's aid at intermediate and lectured at Weltec



Health Promotion (coffee mornings, trips, exercise programmes, and soon our amazing magazine):

Introducing our newest Team member Gini Jayawardene

I grew up in Germany, where after leaving school, I qualified as a Dispensing Optician.

In 1995 I moved to England where I continued to work as an optical assistant. I joined Vison Aid Overseas, a charitable organisation not dissimilar to the Fred Hollows Foundation. In 2002 I was selected to go to Burkina Faso with 6 optometrists, to provide eyecare and spectacles in the communities.

Realising my passion for volunteer work, I moved to Sri Lanka in 2006 to help local NGOs. The work varied between tsunami relief, child care and teaching in an orphanage as well as supporting a weekly group of elders with activities, games and crafts.

In 2009 I moved to New Zealand and settled in Masterton, where I still live with my 2 sons.

I spent the last 10 years working at Specsavers in Masterton and have been a volunteer for Digital Seniors and the Red Cross Refugee Settlement.

Since July 2022 I am part of the Age Concern team as the Health Promotion Coordinator, a role that I am still growing into.



Age Concern Wairarapa Incorporated **Statement of Accounting Policies** For the year ended 30 June 2021

Basis of preparation

Age Concern Wairarapa Inc has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting -Accrual (Not for profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000.00. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will contine to operate in the foreseeable future. The figures in the performance report are rounded to the nearest dollar.

GST

Age Concern Wairarapa Incorporated are registered for GST. All amounts are recorded exclusive of GST, except for Debtors and Creditors which are stated inclusive of GST.

Specific Accounting Policies

Income Tax

The Society is a registered charitable entity under the Charities Act 2005, and accordingly is exempt from income tax under sections CW41 and CW42 of the Income Tax Act 2007.

Bank accounts & Cash

Bank accounts & cash in the Statement of Cash Flows comprise cash balances and bank balances, but not term deposits or investments

Revenue from sale of services

Revenue is recorded when the service is provided, except that; for contracts or grants revenue where there is an explicit "use or return" condition, unspent funds are recognised as a liability and released to revenue as the funds are spent.

Subscriptions from Members

The modus of levying members in the 2020/2021 year was changed to a subscription basis with invoices being raised. This falls in line with the new Constitution approved at the AGM in September. Subscriptions are recognised on a cash basis.

Depreciation

Depreciation in calculated using the following rates: 10-60% SL Furniture & Fittings Alterations to Leased Premises 7.8% SL **Office Equipment** 28.8% - 40% SL

Employee Entitlements

Provision has been made for the entity's liability in relation to accumulated annual leave. The liability is calculated based on a termination value at 30 June

Changes in Accounting Policies

There have been no changes in accounting policies. All policies have been applied on bases consistent with those used throughout the period (Last year - Nil)

2020–2021 Audited Accounts

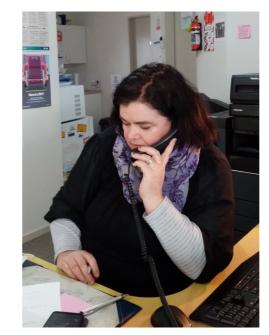




Age Concern Wairarapa Incorporated Statement of Cash Flows For the year ended 30 June 2021

		6.4		1	-
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CHAR	TERED	ACCOUNT	TANTS	celle.	

	Note	2021	2020
Cash flows from operating activities			
Cash was received from:			
Donations, fundraising and other similar receipts		21,352	58,874
Fees, subscriptions & other receipts from members		38,353	20,616
Receipts from providing goods or services		312,329	141,350
Interest, dividends and other investment receipts		411	429
Net GST		(6)	458
Cash was applied to:			
Payments to suppliers and employees		248,121	170,824
Net cash flows from operating activities		124,317	50,903
Cash flows from investing & financing activities Cash was received from:		Į.	
Cash was applied to:			
Payments to acquire property, plant and equipment		9,599	Callen Service
Net cash flows from investing & financing activities		(9,599)	in the second
Net increase/(decrease) in cash		114,718	50,903
Opening bank accounts and cash		73,522	22,619
Closing bank accounts and cash		188,240	73,522
This is represented by:			Principal Print -
Bank accounts & Cash	3 —	188,240	73.522



Office Administration: Sue Mason

Sue recently moved to the Wairarapa and is enjoying exploring her new surroundings. She has a background in project management and spent some time overseas. Sue is a busy mum of 3 children who she enjoys immensely.

She loves connecting with people from all walks of life and being involved in her new community. Sue is the voice that you hear on the phone most times!

Rachel Ingram

Buddy Up! provides opportunities for people to get together with others, have the number of social interactions they would like in their lives and build friendships.

Rachel believes absolutely that there should be more dancing in the world! She has always loved the whakataukī which asks, 'What is the most important thing in the world?', and the answer, 'It is people, it is people, it is people."



-7

The Community Friendship Service 'Buddy Up!':

Rachel works with individuals and groups to create small communities based on common interests or needs. She also assists people to join existing groups and clubs across Wairarapa.

> He aha te mea nui o te ao He tangata, he tangata, he tangata

Age Concern strives to make a difference for older people /kaumātua throughout the Wairarapa. We seek to be the go to organisation when a person has a question or a concern about an older person, or for older people and their whanau who have questions about their own ageing experience.

New Programme: The Community Friendship Programme "Buddy Up!' :

Buddy Up! is a new service conceived by the then District Health Board (now Te Whatu Ora) and since its inception has evolved to one where its focus is using common interests to help generate connection between individuals. A growing sense of community helps to form friendships, 'communities of interest' and connectivity.

In 2022 the service has gained traction with individuals and also potential partners are showing interest. Feedback from individuals indicated that many were more keen on experiencing group interactions than building a special relationship with one person. The work of Brigham Young University psychologist Julianne Holt-Lunstad concerns exactly this – her findings show social integration comes above close relationships as the top indicator for a happy long life. Partners are keen to work together under this model; have resources at their disposal (staff, space, equipment, resources); and can offer ongoing support to groups.

For Buddy Up!, the exciting news is that new groups are developing and established ones are gaining momentum. An example includes the walking group that walks in virtually all weathers, and when it is too wet, still meet for a coffee at their regular spot. Some in the walking group have an interest in Scrabble and have formed a Saturday Scrabble Group. They meet at each other's houses and over a game the enjoy some lively political and social discussion!

Another group, the line dancing group go out for a meal together once a month and also go out for the evening when dance bands are playing. Some group members have physical conditions that can impact on their mobility, dances are modified to suit and these dancers enjoy the emotional support the group offers when they are having a tough day. Interestingly, these dancers still attend on tough days, even if they do not actually dance! The teacher of this group has been approached by several people outside of the group to establish a beginner class.

Buddy Up! Letters, Words and Numbers began recently at the Featherston and Greytown Libraries and we are establishing groups with both the Featherston Community Centre and at Wharekaka Martinborough. 'Lucky Dip' sessions are held to help give people the opportunity to participate in a range of activities in order to inform the next groups to be started.



Age Concern Wairarapa Incorporated **Statement of Financial Position** As at 30 June 2021

Assets

Current Assets Bank accounts and cash Debtors and prepayments **GST Receivable Total Current Assets**

Non-Current Assets Property, plant and equipment **Total Non-Current Assets**

Total Assets

Liabilities

Current Liabilities Creditors and accrued expenses Employee costs payable Income Received in Advance **Total Current Liabilities**

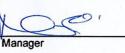
Total Liabilities

Total Assets less Total Liabilities (Net Assets)

Accumulated Funds Accumulated surpluses or (deficits)

Total Accumulated Funds

For and on behalf of the trustees:



2020–2021 Audited Accounts



2020	2021	Note
73,522 4,336	188,240 4,042	3 3 3
660	667	3 _
78,518	192,949	
4,092	9,482	5
4,092	9,482	
82,610	202,431	6
4,674	13,747	4
22,151	26,285	4
22,617 49,442	68,229 108,261	4
49,442	108,261	-
33,169	94,170	_
33,169	94,170	6
33,169	94,170	-

14 September 2021 Date authorised for issue

Age Concern Wairarapa Incorporated **Statement of Financial Performance** For the year ended 30 June 2021

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	Note	2021	2020
Revenue	Note	2021	LUZU
Contract Revenue	1	266,710	103,736
Donations, fundraising and other similar revenue	1	21,065	60,187
Fees, subscriptions and other revenue from members	1	38,353	20,616
Interest, dividends and other investment revenue		411	429
Covid-19 Wage Subsidy	1		16,800
Total Revenue		326,539	201,768
Expenses			
Volunteer and employee related costs	2	157,042	104,843
Costs related to providing goods or services	2	40,624	19,934
Other expenses	2	67,872	55,626
Total Expenses		265,538	180,402
Surplus/(Deficit) for the year		61,001	21,366

Priorities for 2021 - 2022:

Age Concern's current strategy, Looking Forward, 2020-2023, continues to set the direction for all of our work. The strategic goals are incorporated into our operational plan, where it is aligned to each staff member's workplan, job description and programme plans.

Our Services include the provision of age-related information to the community; social connection opportunities to reduce loneliness and isolation; enhanced and improved efforts to both prevent and address elder abuse; and promoting health and well-being.

Our Organisational goals include:

- Financial viability,
- Having a range of skilled and committed volunteers,
- · Board membership, and
- Enabling access to our services.

As a team, especially in light of Covid19, we are very proud of our achievements in the last year. Despite the many difficulties and restrictions imposed by the pandemic, our Board, staff team and volunteers have worked to ensure that our service was available to all, providing support in very challenging circumstances. Currently, with protective cautions still in place, and with increased ability to socialise, it has been a wonderful experience to be able to meet together, and restart our many activities and programmes.

We extend our thanks and acknowledge our funders, in particular the Ministry of Social Development and the Wairarapa DHB, who were helpful and supportive throughout the year.

We especially acknowledge our volunteers who have contributed significantly to our service. However, with the world opening up we definitely need more volunteers, especially for our Visiting Service.

It has been a long time coming but we are looking forward after many delays, to having our new website operational by the end of 2022.

During 2022/21, we have been very keen to get our message out to our many communities, with a regular monthly slot on Radio Access and a programme of media advertising and information via the written press and radio.

We are very keen to learn, grow and where mandated, implement supports with Mana Whenua kaumatua.

We enjoy the increasing diversity in our communities and very keen to reach out to, engage with and work alongside key representatives from these communities.

However, we do realise that we still have much work to do to reach out to everyone, and welcome any ideas input, or invitations to meet up with interested groups.

Progress and Priorities for 2021 - 2022

Building productive and meaningful partnerships with other organisations and agencies,

Collaborations:

We have enjoyed a number of excellent collaborations over 2021/22, many are established relationships where we have worked together for many years and others are new. For fear of missing someone out we won't mention them all, but we do want to acknowledge and thank the many individuals, community and government organisations, who we work alongside.

The 3 District Councils: We continue to work closely with the Wairarapa Regional Positive Ageing Strategy Co-ordinator, Lisa Matthews. Important events we share include: The Senior Person of the Year, and the Regional Council's Fare Future Fares Review, where we recently wrote a submission.

Working for all three Wairarapa Councils, Lisa's role includes implementing the Positive Ageing Strategy/Te Hokai Nuku. The aim of the Strategy is to improve and integrate council services for older people to help them lead valued, connected and fulfilling lives. Our members will read regular information from Lisa in our magazine.

Our view is to support our Councils to ensure that services, facilities meet a very diverse range of needs for our more senior residents.

Te Hökai Nuku

POSITIVE

Highlights:

Radio Programme:

Our resident DJ, Anthony has a regular radio slot every third Monday of the month (8am), on Arrow FM (97.2) for Age Concern's 'Aging With Attitude Radio Show'. Aside from cruisy music, Anthony covers a wide range of topics, offering good information and encouragement for older persons. He is an accomplished interviewer, interviewing a comprehensive range of interesting guests and provides good encouragement when interviewing fellow team members, who are just a little radio shy!



Description of Entities Outcomes

Provision of services, activities, and events to promote health, independence, and respect for older people in the Wairarapa region. Events and activities provide opportunities for social interaction as well as relevant activity education and information.

Individual

Specialised Elder Abuse and Neglect Prevention and Accredited Visitor services are provided to reduce social isolation and provide assistance and advice.

Description and Quantification (to the extent practic Entity's Outputs

Members

Volunteers

Health Promotion (Month Average) Coffee Morning Exercise Activi

Accredited Visitor Service

Clients Visitors Education/Publ

Monthly Trips

Elder Abuse & Neglect **Prevention Service**

Referrals **Closed Cases** Public Awarene



2020–2021 Audited Accounts



cable) of the	2021	2020
	312	285
	64	53
gs ties	91 116 35	75 68 30
lic Awareness Sessions	49 50 30	47 47 25
ess Sessions	76 67 35	45 35 25

2020–2021 Audited Accounts

Age Concern Wairarapa Incorporated Entity Information For the year ended 30 June 2021

Additional information

Independent Auditor	Sellar & Sellar Masterton
Banker	ANZ Bank Masterton
Accountants	NUMB1Z Limited Carterton
Contact Information	
Physical Address	Solway Showgrounds, cnr York and Fleet Street Masterton 5810
Postal Address	PO Box 865 Masterton 5840
Phone Toll Free Phone	06 377 0066 0800 65 2 105
Email	admin@acww.nz



Matariki celebrations



Our Matariki Celebration left an indelible memory with Masterton Intermediate School making it a lovely occasion to remember!

Our event was linked to HIWA-I-TE-RANGI – the star associated with granting our wishes and realising our aspirations for the coming year. In the morning our attendees participated in an activity where they made their own paper stars and wrote on them ...their hopes and dreams. This was a very special and reflective experience for everyone involved, which helped initiate many a conversation on memories past and hopes for the future.

After the morning activity everyone got to enjoy the amazing kai, homemade bacon and vegetable soup and rolls, while enjoying a variety of performances from the talented students at Masterton Intermediate School (Kapa Haka, Polyfest dancers and instrumentals). The students then mixed with our guests. The atmosphere was very positive with lots of laughter and conversation.

The coming together of younger and older generations to share, support and enjoy each other's company made for a truly special occasion and one we are already in the planning for next year. We are especially grateful to the Masterton District Council for their support to this event.

Here is some feedback:

".... Rachel and Susan refreshed our memories on the beautiful stars we were making and we all came home with at least three each – wishes included. Anthony gave us the most gentle introduction of what Matariki "actually" means (many of us wrote down what he told us and it all made sense to us) and followed up our new learning with his daughter in song. How beautiful was that, actions included. Can't be described otherwise..."

"...MIS were awesome. I videoed the whole performance to show our ... group ...who could not attend. The rangitahi were something special. Great variety. Not sure any of my group were aware of hip hop!! Is that the old "disco"?? Shhhh.., not going to show my age here...!"

Mānawatia a Matariki!



Age Concern Visiting Service

Age Concern is New Zealand's primary organisation dedicated to delivering services to reduce loneliness among New Zealanders over 65 years old. The Visiting Service provides regular visits to people experiencing the pain of isolation and social isolation.

A 2017 New Zealand study of 72,000 older people who had received an InterRAI home-care assessment found that 21% of the sample (aged 82.7 years on average) were lonely, and 29% of those living alone.

The Social Report 2016 identified that 10% of New Zealanders aged 65-74, and 13% of those aged over 75 feel lonely all, most, or some of the time.

In 2021/22 the Wairarapa, Age Concern has:

- 47 clients matched with visitors
 - public awareness education sessions completed
- 74 clients overall enrolled in the service

As people have gained confidence after the lockdowns visitor numbers are increasing

Age Concern Wairarapa Incorporated **Entity Information** For the year ended 30 June 2021

Legal name of entity Age Concern Wairarapa Inc

Type of entity and legal basis Incorporated Society and Registered Charity (registration number CC22429)

Entity's purpose or mission statement Helping, Connecting and Empowering Older Persons in Wairarapa

Entity structure & governance

The Committee Comprises: Chairperson **Deputy Chair** Treasurer Board Secretary (17 August 2020) Board Secretary (from 18 August 2020) **Board Member** Board Member

Cheryl Watson Fred Wheeler Hewitt Harrison Esther Read **Cheryl Watson** Tim Bannatyne Davle Lakeman

Main sources of cash & resources

The society receives cash or resources from: Service Contracts Grants from various organisations Activities and Events Member Subscriptions/Donations, and other Donations

Main methods used by the entity to raise funds The society applies for grants from various organisations, collects donations from members, and the public

The entity's reliance on volunteers and donated goods or services The Officers and Board Members of the governing body are all volunteers The entity employs a Manager and five staff, all on a part time basis. There are many volunteers who provide their time for no fee. The society receives donated goods.

2020–2021 Audited Accounts



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Financial Information Statement of Financial Performance	5	
Statement of Financial Position	6	
Statement of Cash Flows	7	
Statement of Accounting Policies	8	
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COMMUNITY FRIENDSHIP SERVICE

Our aim: Buddy Up! enhances community connection, strengthens communities and grows support for older people. It encourages intergenerational connection and where appropriate, optimises the benefits that connecting with animals can have for older members of the community.

For 2021/22:

16 groups convened involving **243** clients

Partnering:

- Library Services ٠
- Featherston Community Centre
- Wharekaka Martinborough
- The District Councils
- Others in the pipe line!

Activities:

Letters, words and numbers, lucky dip, walk and talk, exercise, mah-jong, line dancing, Saturday Scrabble and coffee to name a few!



ELDER ABUSE AND NEGLECT PREVENTION SERVICES

Age Concern is New Zealand's lead organisation providing services to abused older people, as well as education about elder abuse and neglect.

Our Elder Abuse and Neglect Prevention Services (EANP) aim to keep older New Zealanders free from abuse and neglect.

It is estimated that between 17,000 and **25,000** older people experience abuse each year in New Zealand.

In 2021/22 We received 52 referrals for suspected abuse or neglect or people in distress.

In addition **118** enquiries often related to suspected abuse and requiring follow up

Despite Covid restrictions completed **21** training and awareness sessions.

We also:

Provided education packs and information to various GP services, aged care facilities and community groups

Undertook a number of awareness raising activities including for Elder Abuse Awareness week - such as:

Various presentations. Double page spreads in both the Wairarapa Times Age and Midweek features. A radio show on Arrow FM, popups at local libraries and a display at Wairarapa Hospital. WINZ staff dressed up and decorated their office. Printed T shirts were worn by primary healthcare nurses at Masterton Medical – all provoking a lot of interest.

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Age Concern Wairarapa Incorporated **Performance Report** 30 June 2021

www.numb1z.co.nz

NUMB1Z Limited 9 Belvedere Road, PO Box 13, Carterton 5743 P 06 379 8312 F 06 379 8322 office@numb1z.co.nz

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2020–2021 Audited Accounts



Finance Overview

The following pages present Age Concern Wairarapa's annual audited accounts for 2021-22.

Age Concern's work is primarily funded through service agreements and long-term relationships with the Wairarapa District Health Board, the Ministry of Social Development (MSD), and Age Concern New Zealand. Funding from each of these donors is critical role to ensure the continuation of our three core programmes: Health Promotion, Elder Abuse Response Services and the Accredited Visiting Service. These agreements and associated service specifications are part of staff orientation, provide the structure for our daily work and contribute to ensuring the quality of our services.

Many other functions of the organisation, including operations, administration, and finance and human resource management are not fully funded through those contracts. Supplementary grants are required for both the core functions and the additional activities and events that Age Concern facilitates. These are sourced through proposals and applications, and the team ensures our accountability by submitting timely end-of-term reports. In 2021-22, Age Concern received funds from the Lotteries Grants Board, COGS (the Community Organisation Grants Scheme), and the Masterton District Council.

Age Concern also collects membership subscriptions, as well as koha at the individual activity level that helps cover costs of individual activities. For example, people coming to exercise classes contribute \$2 each (if they can) and that goes toward the cost of renting a venue.

Each staff member of Age Concern carries a portion of the responsibility to spend the funds entrusted to us in an accountable manner. As much as the team is pursuing programme growth, particularly to reach constituencies that may be under-served by our activities, we are also focussed on wise spending.

With the end of bank cheques, EFTPOS is available in the Age Concern office, and the team also travels to coffee mornings with a mobile unit.

As you will read in the coming pages, the Age Concern Board and Manager are pleased to report that the organisation is currently in a stable financial position.





HEALTH

Despite Covid limitations in 2021/22 Age Concern Wairarapa brought approximately **440** people together to participate in our health promotion programmes.

- ⇒ Health Promotion Programmes support older people to make the changes that improve health outcomes and promote wellbeing.
- \Rightarrow We work to ensure older people/kaumātua are socially connected, participating with their families, friends and communities.
- ⇒ We support older people/kaumātua to remain independent.
- An average of **144** people each month attended exercise, fall prevention and line dancing classes for physical fitness and social interaction.
- An average of 60 people per month attended coffee mornings across the Wairarapa, where a cuppa are the order of the day.
- Up to 57 people came on a monthly trip although a number of trips had to be cancelled due to Covid restrictions.
- Our very popular quarterly magazine centres on health and wellbeing, older people's rights and avenues for being active and engaged in our of each edition we keep needing to print more.

PROMOTION AND SUPPORT SERVICES

guest speakers, fun activities and healthy kai and

communities. Despite printing increased numbers